

CAC
Community Advisory Committee
for Special Education

Advising the Board of Education
San Diego Unified School District

CAC Executive Board Meeting Minutes

Date: May 28, 2015

Call to order 6:30pm

Present – Mina Kern, Moira Allbritton, Christy Scadden, Raylene Dickinson, Caroline Kelner. Absent – Terry Bobryk-Ozaki. Guest – Brook Markley.

Quorum established.

Christy motions to approve April meeting minutes, Moira seconds. Ayes:4, Nay:0, Abstain:0. Motion carries.

Chair presents new member application, again after clarifying w/applicant their appropriate category. Moira moves to approve with new designation, Raylene seconds. Ayes:4, Nay:0, Abstain:0. Motion carries.

Chair received \$100 cash and two \$10 gift cards for the Above & Beyond Awards. Moira motions that all leftover monies totaling \$120 be transferred to the CAC treasurer and used for next year's Above & Beyond awards reception, Caroline seconds. Account balance must be recorded at every Exec Board meeting. Ayes:4, Nay:0, Abstain:0. Motion carries.

Standing committee reports – debrief from Above & Beyond awards. Suggestion for next year food wise: cake, coffee, cookies, and water only. RSVP is the most messy issue; evite but also have recipients should check-in day of ceremony. Suggestion to not announce the person that did the nominating. Publicity was really lacking maybe because the Supt Friday Notes is no longer. Suggest that phone message that goes out to parents come from Cindy or BoE rather than Spec Ed Dept. Chair to ask Julia about the pictures she took at ceremony; ask district to post on website and use as CAC photo. Request setup for auditorium to be in rows rather than at tables well in advance.

LCAP – Moira felt parent participation got watered down and it was a waste of time; parent participation in physical presence only. Terry Walter spent half an hour going over the process, which was again a waste of time.

June meeting will be review of member requirements, bylaws, Brown Act, review Hehir report (3 recommendations), and planning for next year.

Chair report:

On May 20th, Chair attended a stake holder meeting to discuss the implementation of a district-wide assessment plan for the 2015-16 school year. Collectively the group will decide on assessments that

will provide ongoing teacher feedback and ensure student growth. The goal is a “comprehensive matrix plan.” Topics discussed were: What’s working to monitor student growth over time? What is critical to measure? What formative and summative assessments can be suggested? Should interim assessments be realigned? The next meeting is scheduled for June 11th when the group will be discussing the next steps in this process.

On May 21st, Chair (along with current and incoming Vice Chairs), had our monthly meeting with Sonia. May 26th is when the new org chart goes before the Board of Ed for approval. Desiree Romero is in charge of the Transition Fair, and a robo call was to go out last Friday. At the June 18th meeting, Chair will go over the forms that are to be included in the new IEP software. Chair also has detailed tentative timeline; Sonia has promised that 2-3 CAC members will be included in the user acceptance testing portion (Aug 3 – Sept 11).

Open Forum:

Will there be any open meetings in August? No, only the usual Executive Board meeting in August, but that is open to all (members and public).

Christy motions to adjourn, Raylene seconds.

Adjourn at 7:20pm